



Open Position:
Processing/Underwriting Manager

Hours/Location:
40 Hours/wk. Sauk Rapids Branch

Duties & Responsibilities:
Proactively lead the team in achieving the highest levels of performance through processing, underwriting, and closing of consumer loans and mortgages. Success in this position is demonstrated by building a cohesive team, effectively managing a pipeline of consumer and mortgage applications, ensuring regulatory compliance, and the timely underwriting and closing of loans in alignment with the credit union and secondary market's policies and procedures.

Qualifications:
Ability to prioritize daily work to meet deadlines and pay attention to details.
Proficient in USDA, FHA, and VA guidelines.
Knowledge of title processing and lien perfection.
Ability to read and understand regulatory language.
Develop each employee to their highest potential by identifying their areas for improvement and appropriately coaching, training or correcting the employees' performance.
Exhibit confidence in self and others; Inspires and motivates others to perform well.
Effectively influences actions and opinions of others.

Your Wellbeing:
Medical/Dental/Vision Insurance
Long & Short Term Disability
Flexible Spending & Health Savings Accounts
+ Employer HSA Match!
Sick, Vacation, and Holiday Pay
*Your Birthday is a Holiday!

Your Financial Wellbeing:
Industry Leading 401k & Roth 401k – 7% Match
Employer Provided Life & Disability Insurance
Employee Loan Discounts

Your Extra Perks:
Employee Assistance Program
Training & Development
Employee Recognition Program
Staff Wellbeing Programs
8 Hours/Year Paid Volunteer Time

How To Apply:
Email: Humanresources1@greatriverfcu.org
Apply Online: www.greatriverfcu.org
Branches Located in St. Cloud, Sauk Rapids,
Waite Park, and Sartell

**Great River Federal Credit Union is an Equal Opportunity Employer*